



3662 Poinsettia Ave SE, Grand Rapids, MI 49508

Tel: 616-243-6221 • Fax: 616-243-0305

NewBranches.org • CONNECT WITH US 

Consent to Release of Education Records

The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents the right to access their children’s education records, the right to seek to have the records amended, and the right to have some control over the disclosure of personally identifiable information from the educational records. A school may only communicate with the student’s parent(s) or legal guardian(s) on any information pertaining to the student’s education.

Complete this form if you are a student’s parent or legal guardian and wish to give consent for New Branches Charter Academy to communicate with a third party about your child’s education progress.

Student Name: _____ DOB: _____

Student Name: _____ DOB: _____

Student Name: _____ DOB: _____

Student Name: _____ DOB: _____

Third Party Name: _____ Third Party DOB: _____

Third Party Name: _____ Third Party DOB: _____

I give consent for the above named third party to the following (**initial all that apply**):

_____ Communicate with the student’s teachers and school staff about their learning progress and any other concerns at school.

_____ Access the student’s Cumulative Record Folder (i.e. grade records, health information, etc.)

Parent/Legal Guardian Name: _____

Parent/Legal Guardian Signature: _____ Date: _____

If form is completed electronically and digital signature is not available, the district will treat a typed signature like a signature on paper form