

Dear NBCA Families,

We are resending the information about the changes to in-person instruction that were announced on December 18 and communicated to all parents through School Messenger (email) and regular mail. We will also be offering an All-Day Friday Child Care service to help families with child care needs on Fridays (see information below).

We understand how the COVID related changes and challenges have made life difficult for students, families, and staff. We are continually assessing how we are doing and looking at more effective ways to improve our systems and methods. Based on your feedback, student data, and staff input, we are making the following Board approved changes to our instructional delivery.

1. **The return to in-person instruction date will be moved to January 19, 2021.** This will allow for a longer quarantine time following the holidays, for safety's sake.
2. **Students who have chosen in-person instruction will attend school in the building Monday-Thursday and ALL students will be learning virtually every Friday. We have chosen this course of action to better meet the needs of all of our students and provide a more equitable education.**

Given this change in scheduling, parents will be provided the opportunity to choose the best instructional method for their child(ren). Please complete the Transfer Form by clicking on the link if you would like to have a different placement than what your child had in November (ex. My child was attending in-person and I want to switch to virtual instruction). **The deadline for submitting the Transfer Form is Friday, January**

8. <https://forms.gle/2mhqHLPKkQfwwSmN9>

We are excited to announce that we have the staffing available to offer All-Day Friday Child Care while all students will be virtually learning every Friday. In order to start this additional service we are opening up a sign -up period. The sign up for All-Day Friday Child Care will start on January 6th and end on January 14th. We must have a minimum of 10 NBCA students sign-up in order to run the All-Day Friday Child Care. If you are interested in All-Day Friday Child Care, please see the information at the end of this email.

Here are important dates for you to note:

- **December 18-January 8** – Complete Transfer Form if requesting a change from your child’s most recent placement (in-person or virtual) in November. You don’t need to complete this form if you want your child to remain as they were prior to November
- 19. <https://forms.gle/2mhqHLPKkQfwwSmN9>
 - Any previous Transfer Forms for Trimester 2 are no longer valid, so please fill a new form out if you want to make a change.
- **January 4-15** – Virtual instruction resumes for all students through January 15.
- **January 6-14** - Sign-up period for All-Day Friday Child Care <https://form.jotform.com/210042941892049>
- **January 11-15** - All parents requesting a transfer will be notified by Mrs. Huizinga to confirm placement.
- **January 18** – No school in celebration of Martin Luther King, Jr.
- **January 19** – In-person and virtual instruction resumes. Students attending in-person should arrive to school no earlier than 8:20am.
- **January 22** - All students virtual every Friday.

A revised 2021 NBCA Calendar approved by the Board on 12/14/20 is attached. [NBCA 2020-21 Calendar Revised 12 14 20.pdf](#)

All-Day Friday Child Care Details:

Hours of Operation: 6:30am-6:00pm on Fridays ONLY. During school hours, student(s) will be expected to attend all virtual classes

Drop -off & Pick-up During All Day Child Care

Drop-off will be from 6:30AM- 8:10AM. If your child is not dropped off by 8:10AM, he or she will incur an absence.

Students may not be picked up between the hours of 8:10-11:30AM and 12:30-3:00PM without prior arrangements, in order to not disrupt the students' learning.

Pick up: Student pickup is between 11:30AM-12:30PM and between 3:00PM-6:00PM

Cost: \$25.00 ON FRIDAYS ONLY for each child enrolled

Food Service: Breakfast, lunch, snack provided

Registration: All children must be pre-registered. Parents will be responsible for the \$25.00 daily charge for All day care, even if absent from Child Care. New registrations require a \$50.00 deposit to start the program.

Payment: Cash, Check, credit card (online only), DHHS

All students must sign up in order to use the All-Day Friday Child Care by filling out a request form. If your student is currently enrolled in the Before and After School Child Care Program you still must sign- up your child to use the additional All-Day Friday Child Care service.

To sign-up by January 14, please complete and submit an online form at <https://form.jotform.com/210042941892049>

Please be aware that the form is a sign- up and not an enrollment. Student(s) must be registered to be enrolled in child care. If you sign up for All-Day Friday Child Care and you have not registered your student in the Before and After School Child Care Program for the 2020-2021 school year, you must complete a registration from as well. Space is limited based on Child Care Licensing regulations. Spots will be allocated first to parents of students who are currently enrolled in child care, then on a first-come, first-served basis based on completed registration forms.

If you have any questions about the All-Day Friday Child Care service, please contact Renee Good, Child Care Director, by email at reneegood@choiceschools.com or at (616) 243-6221, Extension 357.

As always, we thank you for your partnership. We couldn't do this without us all working together.

Terry Larkin & Kristen Crawford

NBCA Administration