



3662 Poinsettia Ave SE, Grand Rapids, MI 49508

Tel: 616-243-6221 • Fax: 616-243-0305

NewBranches.org • CONNECT WITH US

Bus Transportation Request Form 2019 - 2020 School Year

Please complete this form to request bus transportation services for next school year. Transportation requests will be filled on a first-come, first-served basis. There are a limited number of seats available on each bus and transportation is not guaranteed. ****Return ASAP****

Today's Date _____

Student Name: _____ Grade next year: _____

Student Name: _____ Grade next year: _____

Student Name: _____ Grade next year: _____

Student Name: _____ Grade next year: _____

Parent/Guardian Contact Information

Parent/Guardian Name: _____

Address (Number, Street, City, Zip code): _____

Phone Number: _____ Cell Number: _____

Email: _____

Emergency Contact: _____ Phone Number: _____

Closest main cross streets to your home:
(Example: Eastern & 36th St) _____

Bus stops will be at common locations (not door to door).

Pick-up and drop-off locations must be the same.

All requests for a change in bus stop must be made by submitting a "Bus Stop Change Form" in the office and will take a **minimum of 24 hours notice**.

Routes will be created and communicated to parents/guardians by August 12th. Confirmation of transportation will be sent to parents after August 12th. Parents must read and sign the Transportation Agreement before August 26th, 2019, in order for students to ride the bus.

Parent/Guardian Signature: _____ Electronic Signature (if available): _____